

**VINA DEL MAR HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

**MINUTES
DECEMBER 1, 2011 – 6:00 PM
215 Daily Drive. Ste. 10, Camarillo, CA 93010**

I. CALL TO ORDER/ROLL CALL

The meeting was called to order by President Richard Lucas at 6:01 PM. Also present were Richard Heath, Dennis Ciapura and Cheryl Lambert. Claudine Dodd was not present.

II. HOMEOWNER COMMENTS

3 other owners were present and discussed their concerns, primarily with landscaping issues.

III. APPROVAL OF MINUTES – minutes of the September 21, 2011 meeting. MTA by Dennis Ciapura, second by Cheryl Lambert. Approved.

IV. TREASURER'S REPORT – October 2011 report presented by Dennis Ciapura. Dennis discussed the variances and the net loss amount. MTA by Richard Heath, second by Cheryl Lambert. Approved.

V. BOARD BUSINESS:

A. Liens – none required at this time.

B. Landscape issues and update:

1. Field report and pictures – reviewed by Board.
2. Field report - item # 3 proposals - no action by Board.
3. Field report – item # 7 proposals – no action by Board.
4. Field report – item # 8 proposal – no action by Board.

Landscape issues – non-action items:

5. Map of landscape activity – reviewed by Board.
6. Water usage reports – reviewed by Board. Manager was asked to research how the Smart Controllers are supposed to work as they have been activating when the ground is wet and they do not appear to be saving water.

VI. NEXT MEETING DATE – Next meeting date will also be the date of the Annual Meeting. Date chosen is March 21, 2012.

VII. ADJOURNMENT TO EXECUTIVE COMMITTEE MEETING – The Board adjourned to Executive Session to discuss delinquencies, foreclosures, violations and legal matters. The meeting was adjourned at 6:58pm.