

**SHADOW OAKS CONDOMINIUM ASSOCIATION**

c/o Anchor Community Management, Inc.  
P. O. Box 3237, Camarillo, CA 93011-3237  
(805) 388-3848 ✉ (877) 388-3848 ✉ Fax: (805) 388-0856  
E-mail: colleen@anchorcommunitymgt.com

**APPLICATION FOR USE OF CLUBHOUSE**

The clubhouse must be reserved by the unit owner ONLY. No reservation is accepted until form is completed, returned and approved by the Board of Directors. All applications must be submitted with the deposit at least **30 DAYS** prior to use of the clubhouse. The date of the event I will need the clubhouse is \_\_\_\_\_

Name of Owner \_\_\_\_\_ Day Phone \_\_\_\_\_

Name of Tenant (if applicable) \_\_\_\_\_ Day Phone \_\_\_\_\_

Address of Unit \_\_\_\_\_ Oak Park, CA 91377

Number in Attendance \_\_\_\_\_ Type of Event \_\_\_\_\_

Type of Musical Entertainment, if any \_\_\_\_\_

**COSTS PAYABLE AT TIME OF SUBMITTING APPLICATION**  
NON- REFUNDABLE RENTAL FEE OF \$25.00  
SECURITY GUARD FEE OF \$150.00 (if applicable)  
DEPOSIT OF \$250.00 (Key must be returned within 48 hours)  
TOTAL OF \$425.00 PAYABLE TO "SHADOW OAKS CONDOMINIUMS"  
✉ BY CASHIERS CHECK OR MONEY ORDER ONLY ✉

Deposit will be refunded within 15 days after key is returned if no property damage is sustained and if no rules have been violated. In the case of cancellation, deposit will be returned.

The undersigned agrees to hold SHADOW OAKS CONDOMINIUM ASSOCIATION free from any liability, personal injury and/or property damage sustained by owners, tenants, or guests while on premises.

The undersigned also agrees to compensate SHADOW OAKS CONDOMINIUM ASSOCIATION for any damage to the clubhouse or common areas resulting from this rental.

The undersigned is required to be present at this even throughout the entire function for which the clubhouse is being rented will be responsible for the conduct of the participants at the function. The undersigned has read the rules and agrees to abide and be bound by them. The rules are incorporated herein by this reference.

Date: \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Tenant (if applicable) \_\_\_\_\_

## SHADOW OAKS CONDOMINIUM ASSOCIATION

### APPLICATION FOR USE OF CLUBHOUSE

The clubhouse must be reserved by the unit owner **ONLY**. No reservation is accepted until this form is completed, returned and approved by the Board of Directors. All applications must be submitted with the deposits and rental fee detailed herein at least **30 DAYS** prior to use of the clubhouse. **Events must end no later than 12:00 p.m. Under no circumstances may the pool be used as a part of any event.**

Clubhouse Rental fee is \$25.00. The rental fee is non-refundable. A deposit of \$250.00 is required at the time this application is submitted. For any event that starts at or after 6:00 p.m., the owner must hire a security guard provided by the Association for the duration of the event. If the event will end by 6:00 p.m., no security is required. The cost of a security guard is \$25.00 per hour, payable in advance for a maximum of six hours, in the amount of \$150.00. Any portion of the Security Fee not used shall be refunded to the Owner.

Deposit will be refunded within 15 days after key is returned if no property damage is sustained and if no rules have been violated. **Key must be returned within 48 hours after the event.** If the key is not returned within 48 hours \$25.00 will be deducted from the security deposit. In the case of cancellation, deposit will be returned.

The undersigned agrees to defend, indemnify and hold harmless SHADOW OAKS CONDOMINIUM ASSOCIATION (SOCA) against any claim, suit or action and against all expense, including attorneys' fees, and free from any liability, personal injury and/or property damage sustained by owners, tenants, or guests while on the premises.

The undersigned also agrees to compensate SOCA for any damage to the clubhouse or common areas resulting from this rental which exceeds the \$250.00 deposit. Owner acknowledges and agrees herein, that any damage which exceeds the \$250.00 deposit shall be considered a special assessment against Owner and Owner's unit, and may be billed and collected through Owner's monthly dues statement.